From the Office of the Director General

In keeping with guidelines issued by the Government of Antigua and Barbuda, the Eastern Caribbean Civil Aviation Authority (ECCAA) Headquarters in Antigua will reopen on Tuesday 2nd June 2020.

Opening hours until further notice will be:

- Monday to Friday: 9:00 a.m. to 2:00 p.m.

To ensure the continued safety of our staff and external customers, the ECCAA has made the following changes:

- Anyone entering the ECCAA office will be required to wear a mask and practice good mask wearing protocol.
- There will be no physical contact (hugs, handshakes) between ECCAA staff and external customers.
- There will be no in-house/face-to-face meetings until further notice.
- Non official visitors in the ECCAA offices will not be permitted.
- There will be no waiting in the reception area.
- No more than two (2) persons will be permitted in the reception area at any time to ensure proper social distancing is adhered to.
- All staff and visitors will be required to sanitize their hands upon entering the ECCAA HQ.

- There will be no visitor access beyond the reception area unless necessary and authorized by ECCAA.
- No toilet facility will be available to external customers.

The ECCAA will continue to play its part to reduce the risk of the spread of COVID-19 by ensuring:

- Frequent sanitization of work areas, counters, door handles and other high contact areas.

- Ready access to hand sanitizer.
- Availability of sanitizing wipes if required.

As a reminder, external customers can assist in mitigating the risk of spreading the COVID-19 virus by following these simple steps:

- DO NOT visit the ECCAA's premises if exhibiting any of the following:

1.
- Sneezing o Dry cough o Fever
- Runny nose
- Sore throat
- Difficulty breathing
- Or if you think that you may have been in contact with someone carrying the virus

- Contact the office - 268-462-0000 or email contact@eccaa.aero for further advice.
- Scan and email documents if feasible.
- Drop non urgent documents in the drop box located in the reception area.
- Request and authorize someone to act on your behalf if ill.

The ECCAA advices All to continue to follow the guidelines sent out by the local government authorities.

25th May 2020